

FRIENDS OF ST. MARGARET'S CHURCH, HIGH HALSTOW.

**MINUTES OF THE COMMITTEE MEETING HELD ON
30TH OCTOBER 2017.**

<u>Agenda Item</u>	<u>Discussion</u>	<u>Personnel</u>
Attendance	Present:- Michael Meredith (Chairman), Elizaabeth Meredith (Treasurer), June Collins, Raymond Collins, Wendy Brunt, Ann Smith, Diane Welch (Secretary) and Mrs. Tamsin Stowers	
Apologies	Rev. Stephen Gwilt amd George Crozer	
Mrs Tamsin Stowers	<p>Mrs. Tamsin Stowers outlined all the work that she had carried out for the Friends of St. Margaret's with regard to publicity and especially with setting up Facebook pages for the Friends of St. Margaret's and a separate page for the Scarecrow Festival. She also suggested that the Friends become linked to the Facebook pages for Hoo, Allhallows and Grain. It was also suggested that events could be advertised on Twitter. Tamsin suggested that she could display posters for forthcoming events outside her house, as it was in a prominent place in the village. Also discussed was further publicity involving BBC Radio Kent and asking other Churches and the Cathedral to advise events that we are hosting.</p> <p>Tamsin was thanked for all the work that she has carried out and the Committee hoped that she would be able to continue to maintain our profile in the village and beyond.</p> <p>Tamsin's enthusiasm for the Friends was evident and her new ideas very much appreciated by the Committee. Following her presentation, Tamsin left the meeting.</p>	
Minutes of the previous Meeting	Having been previously circulated to the Committee, the Minutes of the Meeting held on Monday 24 th July were taken as read and duly signed by the Chairman as a correct record of that Meeting.	
Matters arising	There were no matters arising from the Minutes that were not already Agenda items for this Meetng.	

<p>Finance</p>	<p>Mrs Meredith reported on the financial situation of the Committee. In September the balance on the Friends of St. Margaret's account was £11, 667 £150 was paid out for the printing of the new Leaflets Deposits of £722 were made up as follows:- Scarecrow Festival £259.46 Concert £456.20 One Annual Subscription to the Friends was paid by cheque. Outgoings: £2,300 was paid to the Parochial Church Council for the gulley work £241 was paid through a Standing Order for the Insurance Balance There was a balance of £10,380 with £3.66 Petty Cash and £7.00 made on the Heritage Day. Following this, it was noted that there was a balance of £10, 666 with £7.42 in petty cash. All bills have been paid. To date, since April, 2017 there have been 9 new members of the Friends of St. Margaret's, of which 4 of those were as a direct result of the flyer. Ann Smith and Wendy Brunt were thanked for all their work on producing the new leaflet. Mike Meredith wrote to all the lapsed members regarding their membership. Signatories:- The Signatories are now Rev. Stephen Gwilt, Michael Meredith and Elizabeth Meredith.</p>	
<p>Correspondence</p>	<p>Letters of thanks to Tamsin Stowers, Ken Reynolds and Maggie Ryan were sent. Liz writes to every member of the Friends to thank them for this contribution. A Newsletter will be sent out from time to time and Mike will carry on communicating with members. Two Newsletters have been sent out since May. It was mentioned that Members contact details were updated and this would need to be done regularly. It was suggested that each member of the Friends be issued with a card with a picture of the Church on it. Ann and Wendy agreed to produce a rough draft of this for the next Meeting.</p>	<p><u>WB and AS</u></p>
<p>Publicity</p>	<p>Ann Smith and Wendy Brunt agreed to continue with publicity in Village Voices and the High Halstow Times. It was suggested that Friends events could also be advertised in the Medway Messenger. There are still 1,500 flyers available for use and forthcoming events</p>	<p><u>WB and AS</u></p>
<p>Website</p>	<p>No change. The latest Newsletter is on the website. George to contacted regarding updating the website.</p>	<p><u>GC</u></p>
<p>Recent Events</p>	<p>The Heritage Open Days with worthwhile and refreshments were provided for visitors. In addition, Ride and Stride was on the same day. It was felt that more publicity was needed for this event. Mike to liaise with David Stephenson regarding the formal registration in June for the Heritage Open Days and for Ride and Stride.</p>	<p><u>MM and DS</u></p>

<p>Forthcoming Events</p>	<p>Remembrance Sunday 12th November, 2017. Leaflets to be given out to people visiting the Church.</p> <p>Christmas Market 18th November 2017. The Friends Banner and Leaflets to be displayed and Christmas Cards sold.</p> <p>Cuxton Singers Concert 29th November at 8.00 p.m. Everything in hand.</p> <p>Christmas Tree Festival. June Collins is taking the lead on this. There was much discussion regarding the logistics of this event. The programme is as follows:-</p> <p>Dates:- Saturdays 9th and 16th December from 11.00 a.m. to 5.00 p.m.</p> <p>Tuesday 12th and Thursday 14th December from 3.30 p.m. to 5.00 p.m.</p> <p>Entertainment at 3.00 p.m. 9th December Karmann Dancers and 16th December Matthew Crane.</p> <p>There will be refreshments available on each day.</p> <p>Santa's Visit. It cannot be assumed that the Friends will benefit from the proceeds of Santa's visit on Christmas Eve.</p>	
<p>Future Events</p>	<p>Spectacular Sunflowers: Tamsin Stowers has agreed to arrange this event.</p> <p>Scarecrow Festival. Saturday 7th July 2018, in conjunction with the Church Garden Party. The momentum from this year to be built upon to make the event even more successful. This event needs to be publicised more widely.</p>	
<p>Suggestions for further fund raising</p>	<ol style="list-style-type: none"> 1. Members' Open Days 2. Afternoon Teas once a month with bouncy castle. Committee to liaise with Friends of All Saints' regarding this. To be an Agenda item for the next Meeting. 3. Art Exhibition 4. Easter or Spring Concert with the High Halstow Community Choir. 5. Craft Days 6. Antiques Fair and Exhibition 7. Auction 8. Boot Fair in the front garden of the Rectory, with the permission of the Rector. 9. Flower Festival, may be combined with another activity. 10. Skills days, where people can learn new skills e.g. Card making. 11. Mulled wine and mince pies towards Christmas. 	
<p>Date of Next Meeting</p>	<p>Monday 15th January at 7.30 p.m. in St. Margaret's Church.</p>	
<p>Any other business</p>	<p>None reported.</p>	
<p>Close of Meeting</p>	<p>There being no further business, the Meeting closed at 9.15 p.m.</p>	

Signed as a correct record of the Meeting

Michael Meredith
Chairman

Date